



## Project Management from Start to Finish

*Follow effective project management processes on each and every project.*

### You Will Learn To:

- **Specify and communicate project information using a Project Strategy and Communication Plan.**
- **Define the resources needed for a project, assemble a balanced team, and keep your team motivated.**
- **Create a Work Breakdown Structure (WBS) and convert it into a schedule with milestones and dependencies.**
- **Apply estimating techniques to create a project budget.**
- **Manage scope requests, issues, and risk events.**

## Project Management from Start to Finish

This three-day course addresses the processes, tools, and techniques of project management in detail. It is based on IreeTec's comprehensive project management methodology, MiApproach™, which reflects a holistic approach to project management – balancing mechanics with leadership skills.

### Who Should Attend?

Do you know the proper techniques to develop and manage a project schedule, budget and risks? Do you consistently respond to changes, share status, and meet stakeholder expectations? If the answer to these questions is “No,” then this course is for you!

The course will begin with a process walkthrough, including definitions, process and discussions about critical skills you need in order to be an effective project manager. The course will also cover project management stages: the Scope & Initiate phase, the Plan and Prepare phase, the Execute and Control phase, and the Reflect phase.

### What Past Attendees Have Said...

*“Now I have the tools to create consensus with my stakeholders around the project outcomes and boundaries, so I can manage scope, schedule, budget, quality, and expectations more effectively. Valuable information!”*

### Our Instructors

This workshop is delivered by facilitators who are effective communicators and have experience in working with the diverse needs of adult learners. They are also expert project managers and share their real-world experiences throughout the course.

### Duration and Format

This instructor-led course can be completed in three days or spread across several days, depending upon your organization's needs. Participants will participate in group discussions, small group activities, and case study activities. The course can be customized to meet your specific needs.

### How to Register

To offer the course for your organization, contact us at 630-372-0222 or [info@ireetec.com](mailto:info@ireetec.com).